



STUDENT CLEARANCE FORM

Complete all sections of this form and return to the Front Office before



SECTION 1: TO BE COMPLETED BY PARENT / GUARDIAN

Student's Full Name: HG: Student ID:
Date of Birth: Age:..... Last Date of Attendance at BHS: Year Level Completed:.....
Parent / Guardian Name (Mr/Mrs/Ms):
Parent / Guardian Address:
Forwarding Address (if applicable):
Home Phone: Mobile: Student's Mobile:
Reason For Leaving: (please tick): [] Moving Schools [] Moving Interstate/Overseas [] Work/Employment
[] Other (state below) [] Apprenticeship/Traineeship [] TAFE/VET/Training Course
Brief description of why student is leaving BHS:
Name of new School (if applicable): Commencement Date:
TAFE/VET/Training Course Details (if applicable):
Name of Employer (if applicable):
Parent / Guardian Consent / Signature: Date:/...../.....
OR Confirmation from Parent / Guardian: [] Phone Call [] Meeting With Date:/...../.....
Student Signature: Date:/...../.....

SECTION 2: CHECKLIST

Table with 3 columns: CLEARANCE, STAFF SIGNATURE, DETAILS. Rows include FINANCE (Finance Office), IT OFFICE (Laptops), TEXT BOOKS (Library), CURRENT SUBJECTS, SACE COORDINATOR (Years 10,11,12 students), and STUDENT COUNSELLOR.

When all signatures have been collected, please return this form to the Front Office.

OFFICE USE ONLY

[] Entered on EDSAS Staff Signature Date/...../.....